




 भारत सरकार
 Government of India
 कृषि एवं किसान कल्याण मंत्रालय
 Ministry of Agriculture and Farmers Welfare
 कृषि, सहकारिता एवं किसान कल्याण विभाग
 Department of Agriculture, Cooperation and Farmers Welfare
 उत्तर पूर्वी क्षेत्र कृषि यंत्र प्रशिक्षण एवं परीक्षण संस्थान,
 FARM MACHINERY TRAINING & TESTING INSTITUTE (NER)
 बिस्वनाथ चारिआलि, बिस्वनाथ – असम
 BiswanathChariali: Biswanath: Assam-784176
 An I.S.O. 9001- 2015 Certified Institute

Web site : <http://nerfmtti.nic.in>E-mail : fmti-ner@nic.in

File No.-1-08/2020-Estt.

Dated: 23.03.2022

Advertisement No. NERFMT&TI/02/2022

1. Applications are invited from eligible candidates for filling up of the post of Library and Information Assistant at Farm Machinery Training and Testing Institutes (FMTTIs), subordinate institutes of the Government of India, Ministry of Agriculture and Farmers Welfare, Department of Agriculture, Co-operation and Farmers Welfare.

Name of the Post	Pay scale	Mode of recruitment	No. of vacancies	Category
Library and Information Assistant (General Central Service, Group 'B' Non-Gazetted, Non-Ministerial)	Level-6 in the pay matrix (₹35400-112400)	Through Direct Recruitment	01 (one)	Un-reserved, Deaf and Hard of hearing disability

2. Requirement for applying for the post of Library and Information Assistant (vide GSR No. 1611 (E) dated 20.12.2017) :

(i)	Age limit for direct recruits	Not exceeding 30 years (relaxable for government servants up to five (5) years in accordance with the instructions or orders issued by the Central Government.
(ii)	Educational qualifications	<p>(i) Essential :</p> <p>(a) Bachelors Degree in Library Science or Library and Information Science of a recognised University or Institute.</p> <p>(b) Two years professional experience in a Library under Central Government or State Government or autonomous or statutory organisation or Public Sector Undertaking or University or recognised research or educational Institution.</p> <p>(ii) Desirable: Diploma in Computer application from a recognised university or institute.</p> <p>Note 1 : Qualifications are relaxable at the discretion of the Union Public Service Commission for reasons to be recorded in writing, in the case of candidates otherwise well qualified.</p> <p>Note 2 : The qualifications regarding experience are relaxable at the discretion of the Union Public Service Commission for reasons to be recorded in writing in the case of candidates belonging to the Scheduled Castes and the Scheduled Tribes, if at any stage of selection, the Union Public Service Commission is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up the vacancies reserved for them.</p>
(iii)	Period of probation	Two years

3. **Duties :** The officer shall be responsible for operation, maintenance and management of Institute Library; submit proposals for purchase of books to the Book Purchase Committee; make correspondence with the publisher for purchase of books, journals, magazines, newspapers, etc ; for marking and classification of books as per National and International Standards and related library jobs ; Maintain up-to date records of Technical books, periodicals, journals, Text books, Rules books, Reference books, Test Reports etc. and its correspondence; issue books, magazines, journals, etc. to officers / staff / trainees and disposal of Library books ; assist in administrative work of the institute; attend other duties as assigned to him by the competent authority.

4. **Place of posting:** place of posting can be any of the Farm Machinery Training and Testing Institute, situated at Budni (Madhya Pradesh)/ Hisar (Haryana) / Anantapur (Andhra Pradesh) /Biswanath Charaili (Assam) or any other institutes likely to be set up in future.

5. The date for determining the eligibility of all candidates in every respect shall be the prescribed closing date for submitting of application in the advertisement in Employment News.

6. The prescribed essential qualifications are the minimum. In the event of number of applications being large, the Selection Committee at the institute will adopt short listing criteria to restrict the number of candidates to be called for written / proficiency test. The candidates should, therefore, mention all his / her qualifications and experience in the relevant field over and above the minimum qualifications.

7. Candidates will be considered for selection by general standard of merit.

8. If sufficient number of candidates with benchmark disability are not available on the basis of the general standard, the experience qualification may be relaxed so as to get adequate number of candidates as per laid down norms. This applies to years of experience and not the nature of experience.

9. Persons suffering from not less than 40% of relevant disability shall alone be eligible for the benefit of reservation and other concessions and relaxations as permissible under the rules. Any relaxation in the eligibility criteria laid down for the issuance of certificate of disability will not be allowed. Disability Certificate issued by a competent authority need to be submitted.

10. Age relaxation of 10 years in upper age limit shall be allowed, subject to the condition that maximum age of the applicant on the crucial date shall not exceed 56 years.

11. If a person with disability is entitled to age concession by virtue of being a Central Government employee, concession to him / her will be admissible either as a 'person with disability' or as a 'Central Government employee' whichever may be more beneficial to him / her.

12. The definition of disability , for the purpose of age relaxation, will be same as given in the schedule [Clause (22) of Section 2) of the Act "The Rights of persons with Disabilities Act, 2016. Hearing impairment – (a) "deaf" means persons having 70DB hearing loss in speech frequencies in both ears; (b) "hard of hearing" means person having 60DB to 70 DB hearing loss in speech frequencies in both ears.

General terms and conditions of service:

1. The post is permanent and covered under "Defined Contribution Pension Scheme".
2. The terms and conditions will be covered under central Civil Services rules issued by Government of India from time to time.
3. The interested and eligible candidates may apply prescribed proforma with full bio-data containing Name in full (Block letters), Father's name, date of Birth (as per Christian era), Nationality, Religion, Caste, disability, Home address (with Pin code, Telephone number, Mobile Number, email), Address for correspondence (with Pin code, Telephone number, Mobile Number, email), Educational qualifications, Details of experience etc. Passport size photograph carrying the signature of candidate on it need to be pasted on the bio-data. Self-attested copies of testimonials of age, educational qualification, experience, caste, disability certificate etc issued by respective competent authority, in the prescribed format need to be attached.
4. Candidates working in Central Government / State Government / Public Sector Undertaking / Autonomous Bodies should apply through proper channel along with Certificate from their employer that neither any disciplinary case is pending nor contemplated against him. Otherwise application will not be considered.
5. No correspondence / enquiries will be entertained and canvassing in any form will be a disqualification.
6. Duly filled application in the prescribed Proforma accompanied by required documents should be sent to The Director, Government of India, North Eastern region Farm Machinery Training and Testing Institute, Biswanath Chariali (Assam) – 784176 so as to reach them within 60 days from the date of publication of the advertisement in the Employment News. The cover containing the application should be superscribed as "Application for the post of Library and information Assistant". Application (s) received after the due date and application (s) received through E-mail, Fax or similar means will not be considered.

-sd-
DIRECTOR
NERFMT&TI, Biswanath,
Assam-784176

Roll No.....

Date.....

Application for the post of Library & Information Assistant in Farm Machinery Training and Testing Institute, Biswanath, Assam- 784176

Space for colour recent passport size Photograph (with signature of candidate)
--

01	Name in full (Block Letters)	:	
02	Father's name (in full)	:	
03	Date of birth (as per class 10 th certificate)	:	
04	Nationality	:	
05	Religion	:	
06	Caste with supporting documents (Only for SC/ST/OBC applicants)	:	
07	The post is identified for PwD i.e Deaf and Hard of hearing disability. <u>Are you a Deaf and Hard of hearing disability candidate? If so, please submit supporting documents.</u>	:	
08	Home address/Address for communication with PIN code & Telephone number/Mobile Number / e-mail.	:	
09	Educational Qualifications (starting from highest qualification attained)	:	

Class/Degree	Name of Institution/University	Subjects	Year of Passing	Marks obtained	Total Marks	% of Marks	Division

10	Details of experience (starting from latest employment)	:	
----	---	---	--

Name of Post	Name of organization	Whether Govt. or Private	From	To	Nature of duties

Note: Copies of all testimonials submitted must be self attested by the applicant.

Declaration:

I have carefully gone through the vacancy circular/ advertisement and I am well aware that the information furnished in the application form duly supported by documents in respect of essential qualification/work experience submitted by me will also be assessed by the Selection Committee at the time of Selection for the post. The information/ details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed /withheld.

Date:

Signature of the Applicant

Place: