

AGREEMENT FOR CERTIFICATION OF UNMANNED AIRCRAFT SYSTEMS (UAS)

Name of Company (herein after referred to as Applicant) situated at
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hereby applies to **Northern Region Farm Machinery Training and Testing Institute (NRFMTTI), Mechanization and Technology Division, Department of Agriculture and Farmers Welfare, Ministry of Agriculture and Farmers Welfare, Govt. of India situated at Sirsa road, Hisar-125001, Haryana** herein after called as **NRFMTTI** for issue of certificate for Unmanned Aircraft Systems (UAS) of this agreement and hereby agrees that such registration shall be based upon and subject to the following terms and conditions.

1.0 GENERAL CONDITIONS

1.1 An Applicant who is assessed by **NRFMTTI** and found to meet the requirements designated as entitled to hold a certificate of registration assessments as stipulated subject to successful completion of surveillance evaluations. All certificates are non-transferable. Extension of the scope of the certified system is possible.

2.0 REQUIREMENTS

2.1 Applicant shall:

- 2.1.1 Inform **NRFMTTI** in writing of any significant changes of the Applicant's System related to quality standard elements or its manuals or procedures.
- 2.1.2 Nominate a management representative as the point of contact with **NRFMTTI**
- 2.1.3 Make no use of the **NRFMTTI** marks or logos and make no statements referring registration, which could be misleading or unacceptable to **NRFMTTI** or on withdrawal of certificate by **NRFMTTI**.
- 2.1.4 Not to use registration as evidence of product registration, product endorsement or approval only claims that it is registered with respect to the scope for which it is registered. Amend all advertising matter, when the scope of certification is reduced.
- 2.1.5 The client complies with any requirements that may be prescribed in the certifications scheme relating to the use of marks of conformity, and on information related to the product;
- 2.1.6 Maintain a complaint system for all customer complaints, including a system for correcting those complaints.

- 2.1.7 Upon successful registration, agree to have its name, location and scope of application included in NRFMTTI Directory of Registered Companies.
- 2.1.8 Comply and maintain a system in accordance with the applicable quality standard and supplemental requirements as agreed upon between the Applicant and NRFMTTI
- 2.1.9 Always complies with relevant provision of the certification scheme and its related documents and scheme /standard owners requirements and when communicated by NRFMTTI. If the certification applies to ongoing production, the certified product continues to fulfill the product requirements.
- 2.1.10 Make all necessary arrangements for conduct of assessment, investigation of complaints and participants of observers as communicated by NRFMTTI.
- 2.1.11 Upon suspension or withdrawal of its certification, discontinues use of all advertising matter referencing to the registration and return certification document to NRFMTTI within 15 days from the date of suspension or withdrawal.
- 2.1.12 To make available to NRFMTTI, when requested, the records of all complaints and corrective action taken and any communication there upon.
- 2.1.13 To allow personnel from Accreditation bodies or personnel authorized by NRFMTTI to accompany the NRFMTTI Services Assessors for witnessing of the assessments or for any other situation as may be required by NRFMTTI.
- 2.1.14 Not use its certification in such a manner that would bring NRFMTTI or certification system into disrepute and lost public trust.
- 2.1.15 Not imply that the certification applied to activities that are outside the scope of certification.
- 2.1.16 Not allow a reference to its certification to be used in such a way as to imply that the certification body certifies a product or process.
NOTE: This Clause is not applicable to product certification schemes where product or process is certified.
- 2.1.17 Inform its client, whenever confidential information is made available to other bodies (like Accreditation Bodies or Legal Requirements).
- 2.1.18 Shall inform NRFMTTI any changes affecting that may affect the capability of the applicant system to continue to fulfill the requirements of standard used for certification within 30 days.
NOTE: Examples of change can include the following:
— The legal, commercial, organizational status or ownership,

- Organization and management (e.g. key managerial ,decision-making or technical staff),
- Modifications to the product or the production method,
- Contact address and production sites,
- Major changes to the quality management system.

Shall agree to implement the changes in processes and product, necessitated by the changes when the certification scheme introduces new or revised requirements both in Certification criteria and Certification process requirements that affect the manufacturing unit.

NRFMTTI shall ensure these changes are communicated to all applicants and the certified units. NRFMTTI shall verify the implementation of the changes by its applicants and certified units and shall take actions required by the scheme.

- 2.1.19 In case of any disputes /issues, agree to go through Appeal procedure of NRFMTTI or Directors
- 2.1.20 Agree to pay all the charges as per the letter of offer before the commencement of each of the activities as mentioned there in and further agree that the activity can be scheduled by NRFMTTI only on completion of the payment in advance for the respective activities.
- 2.1.21 After fixing the dates for the assessment applicant has to pay all charges. In case Applicant has not provided travel and other arrangements; NRFMTTI shall make the same and accordingly claims the expenditure incurred shall be paid by client. In case the audit is postponed/cancelled due to lack of cooperation extended by Applicant, applicable charges shall be payable by client.
- 2.1.22 Agree that the Applicant shall ensure completion of Surveillance audits within the due dates or within the time frame as applicable and in case of non-compliance the certificate stands suspended automatically without further notice and in such a case NRFMTTI procedures on suspension and withdrawal is applicable automatically.
- 2.1.23 Provides copies of the certification documents to others, the documents shall be reproduced in their entity or as specified in the certification scheme.
- 2.1.24 In making reference to its product certification in communication media such as documents, brochures or advertising, the client complies with the requirements of the certification body or as specified by the certification scheme
- 2.1.25 Agree for the listing of the certification status with the required information including suspension / withdrawals in the public domain of the NRFMTTI including its website.

2.2 NRFMTTI Shall:

- 2.2.1 Maintain all information pertaining to the Applicant as confidential and not to disclose it to the parties, without the written consent of the Applicant unless such information is required to be submitted by NRFMTTI under any law or regulatory authority or in pursuance of court order and in such a case the Applicant will be informed about the nature of information provided.
- 2.2.2 Notify the Applicant of any complaints received by NRFMTTI relating to the quality of the company's products, processes and services.
- 2.2.3 Ensure that all assigned assessors of NRFMTTI sign an Assessor Contractual Agreement and a Confidentiality and Non-disclosure Statement.
- 2.2.4 Shall give its Applicants due notice of any changes to its requirements for certification.

3.0 OTHER REQUIREMENTS

- 3.1 This contractual agreement shall be governed by the laws of Govt. of India and subject to the jurisdiction of Hisar courts.
- 3.2 Registration may be suspended /withdrawn by NRFMTTI if the Applicant uses the logo, registration, or registration document improperly.
- 3.3 Registration may be withdrawn if (1) the Applicant fails to remedy suspension decisions, (2) if the system rules change and the Applicant is unable or unwilling to make the appropriate changes (3) if the Applicant ceases to supply the product, processor service for an extended period of time (4) at the discretion of NRFMTTI notify the registered Applicant fails to meet financial obligations to a NRFMTTI or on any other grounds specifically justified by NRFMTTI.
- 3.4 NRFMTTI is allowed to conduct Surveillance audits more frequently as necessary based on other registration requirements, performance results from previous audits, or Applicant requests as normally provided at the time of submission of offer and the Applicant agrees to pay the charges as communicated by NRFMTTI.
- 3.5 Invoices issued to Applicant are due and payable within 30 days. Any account not resolved within thirty (30) days after the date of invoice will cause for withdrawal of registration. A notice of such withdrawal will be published in the next issue of the Directory of Registered Companies (DRC) or other publications, as appropriate. Upon reinstatement of registration, an appropriate reinstatement notice will be published in the next issue of the DRC or other publication.
- 3.6 By entering into this agreement the Applicant conforming and agrees that he is

entering into this agreement for a period of 3 (Three) years with NRFMTTI and commits to pay the charges /fees as mentioned in this agreement for 3 years period. Consideration on financial aspects is given at the time of initial offer.

- 3.7 Applicant agrees to hold NRFMTTI and its Management, officers, employees, agents, representatives or independent Advisory Committee members harmless for any claims for personal injury, death, property damage or for loss, damage, or injury of all nature what so ever arising out of or connected with the assessment other than claims for willful negligence on the part of NRFMTTI.
- 3.8 The offer letter submitted by NRFMTTI along with this, forms part of this agreement.
- 3.9 In the event that a follow-up audit is conducted, fees will be intimated /charged as applicable.
- 3.10 Applicant shall provide NRFMTTI, access to personnel, areas and reports (including complaints) for conducting the special audit if so desired by NRFMTTI and the prescribed fees will be charged accordingly to the Applicant and Applicant agrees to pay the charged fees as intimated by NRFMTTI
- 3.11 The Applicant undertakes to enter into such further Agreement(s) as may be required by NRFMTTI during the validity of the certificate given to the Applicant.
- 3.12 All correspondence of NRFMTTI shall be in writing and shall be deemed to have been served /made when sent by courier /registered post or Fax or email to the address of the Applicant as mentioned on the company information sheet or any change as subsequently communicated to NRFMTTI by the Applicant in writing under NRFMTTI acknowledgement.
- 3.13 All sample analysis reports shall bare the batch number /lot number.

Applicant here by accepts and agrees with the above mentioned terms and also the offer letter forms part of this agreement. Ref:

NRFMTTI /UAS/ _____ **Dated:** _____

Applicant : _____

Address : _____

Signature : _____

Printed Name: _____

Title : _____ **Date:** _____

Northern Region Farm Machinery Training and Testing Institute (NRFMTTI)
NRFMTTI here by accepts the above application and agrees to the terms thereof.

Authorized Signatory:

Title : _____ **Date:** _____

Annexure 1
AGREEMENT FOR CERTIFICATION SERVICES
Additional Requirements of
Unmanned Aircraft Systems (UAS)

1.0 Requirements for the clients to Comply with UAS Requirements

NRFMTTI shall ensure their certification agreement require that the client comply with the following:

- i. Always fulfill the certification requirements including product specific requirement as specified in the document “Certification Criteria–UAS Certification Scheme”, the certification process described in the document “Certification Process –UAS Certification Scheme”, the applicable regulatory requirements, the requirements specified in this document, as applicable and the changes in them as communicated by the NRFMTTI time to time;
- ii. the liability on account of non-conforming product shall rest with the certified entity;
- iii. the client makes all necessary arrangements for the conduct of evaluation including provision for examining documentation and access to records of initial certification, renewal if sought and resolution of complaints by assessors (SO (QCI)/NABCB), technical experts for assessments and regulator(s);
- iv. Make provisions, where applicable, to accommodate the presence of observers (e.g. accreditation body assessors. Regulators or trainee evaluators);
- v. makes claims regarding certification only in respect of the scope for which certification has been granted;
- vi. does not use its certification in such a manner as to bring NRFMTTI into disrepute and does not make any statement regarding its certification which NRFMTTI may consider misleading or unauthorized;
- vii. upon suspension or cancellation /withdrawal of certification, discontinues its use of all advertising matter that contains any reference there to and returns as required by the certification scheme any certification documents and takes any other measure
- viii. endeavours to ensure that no certificate or report nor any part their of is used in a misleading manner;
- ix. if the client provides copies of the certification documents to others, the documents shall be reproduced in their entirety

- x. in making reference to its UAS Certification Scheme in communication media such as documents, brochures or advertising, complies with the requirements of NRFMTTI if applicable;
- xi. applies a Certification Mark to each certified UAS, or to product packaging, or on information accompany in each product, if applicable (cross reference section 6 clause 4 and 5);
- xii. keeps a record of all complaints and adverse incident reporting made known to the client relating to the compliance with certification requirement and to make these records available to NRFMTTI when requested, and
 - Takes appropriate action with respect to such complaints and any deficiencies found in products and services that affect compliance with the requirements for certification;
 - Records the actions taken.
- xiii. The client shall inform NRFMTTI, without delay, of matters that may affect ability to conform to the certification requirements. These shall include changes in:
 - The legal, commercial, organizational status or ownership,
 - Organization and management (e.g. key managerial, decision-making or technical staff)
 - Contact address and production sites /premises,
 - Modifications to the major inputs or other materials with potential to affect the product quality and safety; framing practices
or the technology and in the internal control measures which are significant in nature.
 - Any other information indicating that the product may no longer comply with the requirements of the UAS Certification Scheme and certification criteria

2.0 In the event of changes affecting the capability to comply with the requirements of the UAS Certification Scheme as mentioned above, or in the event of changes in the criteria, the certificate shall be processed for cancellation and the client shall agree for the same and apply a fresh.

3.0 Clients shall maintain records of complaints received and their resolution and inform the CB of the same.

4.0 In addition to the requirements as specified above, the requirements specified vide clauses 5.0 and 10.0 shall also be part of the agreement with the client.

5.0 Use of Certificates and Certification Mark of Conformity

- i. NRFMTTI shall ensure that the Certification Mark is affixed only on transaction documents and products that are covered under the scope of the certificate. NRFMTTI should not allow the accreditation mark to be used on certified products.
- ii. NRFMTTI shall document clear instructions regarding appropriate use of Certification Mark and for providing information about certification status by its clients. It shall also identify the aspects that would be considered as misleading and unauthorized as relevant to the UAS Certification Scheme. The certification agreement shall make appropriate cross references to the above document, so as to make it legally binding
- iii. NRFMTTI shall ensure that the applicants are not applying the Certification Mark on documents prior to grant of certification.
- iv. NRFMTTI shall have procedures to ensure that its UAS Certification Mark is not used in a way that may be likely to confuse or mislead the market. In case, as per the requirements of the UAS Certification Scheme, the certified UAS is allowed to include the Mark in off-site products, then NRFMTTI shall have clear procedures to ensure that the advertisement and other claims made by the manufacturer does not create an incorrect impression regarding the certification status of the other product not covered under the scope of certification.
- v. NRFMTTI should have documented procedures to ensure a traceable link from its Certification Mark to the relevant certification requirements
- vi. NRFMTTI shall have documented procedures for the use of its Certification Mark (see also ISO/IEC 17030), and the measures to be adopted in case of non-compliances to specified requirements with respect to use of Certification Mark, misuse, including false claims as to certification and false use of NRFMTTI and accreditation body marks and these shall be part of its agreement with the certified UAS manufacturer. The procedure shall include the process steps and the actions (including penal actions as relevant), the NRFMTTI intends to take in the event of observing misuse /misleading use of UAS product certificates and Certification Marks. The above aspects shall be part of its agreement with the certified clients.
- vii. In case NRFMTTI runs more than one product certification schemes, then it may have a procedure specifying generic requirements common to all schemes and in line with the requirements of ISO/IEC17065:2012 and the specific requirements. As specified for UAS Certification Scheme.
- viii. If NRFMTTI incorrectly claims accredited status for certificates issued before appropriate accreditation has been granted, the

accreditation body shall subsequently withdraw them and also impose any other sanctions as deemed appropriate

6.0 CONDITIONS FOR USE OF UAS SCHEME CERTIFICATION MARK

6.1 Following conditions shall apply for use of UAS Scheme Certification Mark

- i. The Certification Mark may be used in publicity material, pamphlet, letterheads, other similar stationary, media for exchange of any communication, for promoting the awareness of the scheme, the Certification Mark, etc.
- ii. The UAS manufacturer may also use the UAS certificate issued by NRFMTTI as part of publicity material.
- iii. While using the above documents care shall be taken to ensure that the Mark is used only with respect to the UAS manufacturer certified and it shall not give the impression that the non-certified, other than certified scope of UAS, products from offices are not
- iv. Included in scope or a related company are also certified.
- v. The certified UAS manufacturer shall not make any misleading claims with respect to the Certification Mark.
- vi. It shall not use the Certification Mark in such a manner as to bring the Scheme Owners, QCI, or DGCA, into disrepute.
- vii. The certified manufacturer, upon suspension or withdrawal of its certification, shall discontinue use of the Certification mark, in any form.
- viii. The certified manufacturer, upon suspension or withdrawal of its certification, shall discontinue use of all advertising matter that contains any reference to its certification status.
- ix. In case the Certification Mark is observed to be used by a certified UAS Manufacturer
- x. Contrary to the conditions specified, suitable actions shall be taken by the certification body in accordance with the relevant requirements of ISO 17065 and those specified in the documents “UAS Certification Scheme, Certification Process” and “UAS Certification Scheme Requirements for Certification Bodies”.
- xi. Depending upon the extent of violation, suitable actions may range from advice for corrective actions to withdrawal of certification especially in situations of repeated violations. In case the certified UAS manufacturer/ Importer does not take suitable action to

address, the wrong use of the Certification Mark, NRFMTTI may suspend /withdraw the certification.

- xii. If a certified manufacturers certification is suspended; its certificate cancelled, withdraw nor discontinued, it is the certified manufacturer's responsibility to discontinue the use of the Certification Mark from the date from which the certificate stands suspended, cancelled, and withdrawn or discontinuation comes into force. The certification bodies that have certified the UAS manufacturer /importers needs to ensure compliance as stated above.
- xiii. The certified UAS manufacturer /importers shall sign a legally enforce able agreement with the QCI whereby it is allowed to use the Certification mark after agreeing to all the relevant conditions as described in this document
- xiv. The certified UAS manufacturer shall pay an annual fee to QCI, for the use of UAS Scheme Certification Mark as prescribed from time to time.

7.0 Upon receipt of certification, the Organization

- shall conform to the requirements of NRFMTTI when making references to its certification status to any communication media such as the internet, brochures, advertising or other documents
- shall not make or permit any misleading statement regarding its certification and shall endeavor to ensure that no certificate or report nor any part thereof is used in a misleading manner
- Does not use or permit the use of certification document or any part thereof in a misleading manner that would bring NRFMTTI and / or certification system into disrepute and lose public trust. Use of the mark / certificate shall be restricted to the ORGANISATION and may not be transferred to third parties or successors by the ORGANISATION without the express permission of the NRFMTTI. If such transfer is desired, a corresponding application shall be submitted. Where relevant, a fresh audit shall be conducted by NRFMTTI.
- Shall use its certification to indicate conformity of the system to the standard and not for the approval of the products or services or processes. NRFMTTI mark may only be used by the ORGANISATION and in direct conjunction with the ORGANISATIONs name or company mark. ORGANISATION shall not use mark or logo on a product or product packaging as seen by the customer, in any other way that may be interpreted as denoting product conformity or NRFMTTI certified the product or process.
- should action be taken against the NRFMTTI according to the principles of product liability because of contractually wrongful use of the NRFMTTI mark /certificate by the ORGANISATION, the ORGANISATION shall

be obliged to indemnify NRFMTTI for any claims by third parties. The liabilities shall be limited to the fees charged by NRFMTTI. The same shall apply in cases where action is taken against the NRFMTTI by third parties on account of advertising claims by the ORGANISATION.

- Shall not imply that certification applies to activities which are outside the scope of certification
- Shall not misuse certification and /or logo which affects the reputation of the Organization and NRFMTTI.
- Shall continue to comply and maintain the certification requirements and to continually improve the system.
- In no case, the mark shall be used to imply that the product is certified.
- shall comply with any changes communicated
- ORGANISATION shall not use its marks for laboratory or calibration or inspection reports.
- The ORGANISATION shall be obliged to notify the NRFMTTI of any changes and activities including:
 - legal, commercial, organizational status or ownership
 - Key changes in the Organizational structure or Management Personnel
 - Contact addresses and sites
 - Changes in the scope of certified Management systems
 - Major changes in Management systems or processes any others when required by NRFMTTI
 - The logo shall not be used on the packaging of a product, labels, publicity material, written announcements etc that in anyway suggests that the NRFMTTI or the accreditation body have certified or approved any product, process or service of the certified body or in any other misleading manner.
 - The logo shall not be displayed on vehicles except in publicity material like part of a large advertisement
 - The logo shall not be displayed on buildings and flags
 - The logo shall not be used on visiting cards

8.0 Termination of the right of use

The ORGANISATION's entitlement to use the NRFMTTI mark and the certificate shall end with immediate effect without the need for notice of termination if

- the certificate is suspended or withdrawn , it shall return and / or restrain using all advertising material containing references to certification documents
- The ORGANISATION fails to notify the NRFMTTI without delay of any changes in the circumstances of his facility which are of major importance for the certification or of any impending changes.
- Wrongful use is made of the certificate,
- The result of the surveillance audits indicate that maintenance of the certificate is no longer justified,

- Bankruptcy proceedings are instituted against the ORGANISATION's assets or an application for bankruptcy proceedings against him is rejected owing to lack of assets,
- surveillance audits are not possible for reasons at tribute able to the ORGANISATION
- The certification or maintenance of the certificate is prohibited under administrative law or by court order.
- On termination of the right of use, the ORGANISATION shall be obliged to return the certificate to NRFMTTI.

9.0 Changes affecting certification

- 9.1** Shall agree to implement the changes in processes and product, necessitated by the changes when the certification scheme introduces new or revised requirements both in Certification criteria and Certification process requirements that affect the manufacturing unit

NRFMTTI shall ensure these changes are communicated to all applicants and the certified units. NRFMTTI shall verify the implementation of the changes by its applicants and certified units and shall take actions required by the scheme.

- 9.2** Following decision on, and publication of, the changed requirements, NRFMTTI shall verify that each certified unit makes necessary adjustments within such time as, in the opinion of NRFMTTI, is reasonable, unless the Certification Scheme owner itself has decided the time lines. The verification may involve steps like onsite re-evaluation, testing of samples in an independent laboratory, evaluation, review and decision and issuance of revised formal certification documentation to extend or reduce the scope of certification, etc. In case the changes necessitate changes in Internal Quality Manual (IQM), NRFMTTI shall review and revise the IQM and make necessary revision in the Certification agreement to reflect the revised IQM. The records shall provide justification for choice of activities chosen for the purpose verification of changes.

- 9.3** The certified unit shall also be bound by the certification agreement to inform NRFMTTI about changes initiated by it; including changes in process and product design, changes in technology of manufacturing, changes in IQAP, etc; which have the potential to affect the Product compliance to the certification criteria, and the approvals received from the Licensing authority. Based on the nature of changes informed, NRFMTTI shall decide the verification activities, which may include the activities as stated in clauses 5.5 and all other process steps, as relevant.

- 9.4** When the certification scheme introduces new or revised requirements both in CS for UAS, CS Certification Criteria and Certification Process requirements that affect the applicants and the certified manufacturer, NRFMTTI shall ensure these changes are communicated to them.

- 9.5** NRFMTTI shall advise the applicant and the certified manufacturer as relevant to apply for certification limited to delta compliance which shall be processed accordingly. Delta Compliance covers specific type test schedule which shall take care of all the aspects including safety and security of the equipment pertaining to the requested changes.
- 9.6** The contractual agreement with the manufacturer certified under this Scheme shall have clearly defined clause which shall make it mandatory for the applicant/certified manufacturer to submit an application for certification to verify delta compliance necessitated due to changes in the certification criteria and certification process requirement.
- 9.7** The certified manufacturer shall be bound by the certification agreement to inform NRFMTTI about changes initiated in the UAS module by the certified manufacturer

10.0 Suspension and Cancellation of certificate

10.1 Suspension of certificate

10.1.1 NRFMTTI shall issue due notice of at least one week for suspension of certification to the unit. In case of serious failures, the notice may not be required.

10.1.2 A Suspension is issued when:

- a non-certified UAS model is marketed as a certified model;
- adverse event /incident reporting and or complaints are received
- failure of any model of UAS to comply to the certification requirements at the time of renewal
- The certified client has voluntarily requested a suspension or withdrawal.
- Any other administrative reason like non-payment of fee etc.

10.1.3 NRFMTTI shall issue due notice of at least one week for suspension of certification to the certified manufacturer.

10.1.4 The certified manufacturer shall be informed that the certification has been suspended (for partial or complete for a particular scope of certification) and while under suspension, the certified manufacturer system certification is temporarily invalid. The certified manufacturer shall be advised to suspend operation of certification (partial or full scope of certification) and not to make any misleading claims during the period of suspension and should advise relevant existing and potential purchasers regarding the status of certification, and ceases to use the certification mark that may be used in publicity material, pamphlet, letterheads, other similar stationary, media for exchange of any communication,

for promoting the awareness of the scheme since the date of notification of suspension.

- 10.1.5 On receipt of instructions for suspension of certification, the certified manufacturer shall suspend using the UAS certification mark on that may be used in publicity material, pamphlet, letterheads, other similar stationary, media for exchange of any communication, for promoting the awareness of the scheme with immediate effect and proceed for the reduction of Scope. If desirous, the manufacturer shall apply a fresh for the models that have been removed from the scope of certification.
- 10.1.6 NRFMTTI shall ensure that the certified manufacturer has procedures in place to ensure that a non-certified UAS model, shown as to be a certified UAS model shall be recalled.
- 10.1.7 While under suspension, NRFMTTI shall ensure that despatches of certified UAS models are with held.
- 10.1.8 The information about the suspension and withdrawal of certification shall be made publicly available by NRFMTTI on its website
- 10.1.9 NRFMTTI body shall revoke suspension only in case if it is due to administrative reasons, the same shall be revoked when the manufacturer has taken suitable action which have been verified and found suitable by NRFMTTI
- 10.1.10 Suspension shall not exceed a period of six months. The certified manufacturer's inability to resolve issues related to reasons for administrative reasons to suspension with in this period shall lead to cancellation of certification.
- 10.1.11 The CB shall withdraw the certificate at the request of the certified manufacturer /applicant, if the production in the certified manufacturer's premise scan no longer be carried due to reasons of natural calamities such as flood, fire, earthquake etc, lockout declared by the management, or closure of business operations etc

10.2 Cancellation of certification

10.2.1 A Cancellation shall be issued when:

- Certified unit contravenes the terms and conditions of certification and provisions of CS for UAS Scheme;
- UAS Models failed to comply to the certification criteria

10.2.2 NRFMTTI shall cancel the certificate at the request of the certified manufacturer/applicant, if the production in the certified manufacturer's premises can no longer be carried due to reasons of natural calamities such as flood, fire, earthquake etc, lockout declared by the management, or closure of business operations etc.

11.0 Confidentiality

- 11.1 The confidentiality of information obtained or created during the course of certification activities. It shall also be part of the certification agreement.
- 11.2 Personnel, including any committee members, contractors, personnel of external bodies or individuals acting on NRFMTTI's behalf, shall keep confidential all information obtained or created during the performance of the NRFMTTI's activities. There shall be a mechanism such as obtaining signed confidentiality agreements, etc. for ensuring the same. NRFMTTI shall have available and use equipment and facilities that ensure the secure handling of confidential information (e.g. documents, records).
- 11.3 When confidential information is made available to other bodies (e.g. accreditation body, agreement group of a peer assessment scheme), NRFMTTI shall inform its client of this action, in advance, through agreements, etc.
- 11.4 Information about the client obtained from sources other than the client (e.g. from the complainant or from regulators) through the evaluation process, if used for certification decision by NRFMTTI shall be made known to the client.
- 11.5 In case of transfer of certificate or application, when the client decides to move from one Certification Body to another Certification Body to which the client is now moving may ask the previous Certification Body for information on the reasons for such movement or the performance of the client with respect to the certification requirements. The previous Certification Body shall be obliged to share this information within a reasonable time, not exceeding 10 days from the date of receipt of the request. Such information shall not be considered as confidential and the Certification Body shall inform its client of this requirement, in advance, through agreements, etc
- 12 Manufacturer must ensure timely resolution on Non Conformities and provide all necessary information, Documentation, timely audits etc to ensure the certification process is completed within 60 days from the receipt of the application (as mandated by the Drone Rules 2021).

Applicant here by accepts and agrees with the above-mentioned terms and the offer letter forms part of this agreement. Ref: NRFMTTI /UAS/____ dated _____

Name of the Company : _____

Address : _____

Signature : _____

Authorised Signatory Name: _____

Title : _____ **Date:** _____

Northern Region Farm Machinery Training and Testing Institute (NRFMTTI)

NRFMTTI here by accepts the above application and agrees to the terms thereof.

Authorized Signatory:

Title : _____ **Date:** _____